

**BOARD OF MEDICAL EXAMINERS
OUTREACH COMMITTEE
4TH FLOOR, ROOM 430, EXECUTIVE DIRECTORS OFFICE
HELENA, MONTANA
DATE: March 2, 2010**

MINUTES

AMERICANS WITH DISABILITIES ACT:

The Department of Labor and Industry is committed to providing meeting access through reasonable accommodation under the Americans with Disabilities Act. Please contact the Board office prior to the proposed meeting date for further information.

ITEM 1: Call to Order

Members Present: Ms. Carole Erickson, Dr. Dean Center, Dr. Mary Anne Guggenheim, Ms. Pat Bollinger, Dr. Kristin Spanjian, Dr. Michael LaPan

Staff Present: Ms. Jean Branscum, Mr. Jerry Morse

ITEM 2: Review and Approval of Agenda

MOTION: Dr. Michael LaPan made the motion to approve the March 2, 2010 agenda and Dr. Dean Center seconded. The motion passed unanimously.

ITEM 3: Approval of 12/11/2009 Minutes

MOTION: Dr. Michael LaPan made the motion to approve the December 11, 2009 minutes and Dr. Mary Anne Guggenheim seconded. The motion passed unanimously.

ITEM 4: Open Forum: Public Comment

PUBLIC COMMENT STATEMENT:

In accordance with 2-3-103(1), MCA, the Board will hold a public comment period. Please note that Open Forum is the public's opportunity to address the Committee on any topic that is not on the agenda for this meeting. While the committee cannot take action on the issues presented, the committee will listen to comments and may ask the issue be placed on a subsequent agenda for possible action by the Board. The Chair of the committee will determine the amount of time allotted for public comment.

Ms. Carole Erickson opened the meeting for public comment. There were no persons present to make comment.

ITEM 5: Communications

MMA Newsletter

Ms. Carole Erickson thanked the members of the committee for their hard work on the previous newsletters. Three topics were discussed for

future newsletters, Medical Assistants to help reeducate them and their physicians to the regulatory rules, the results of the Montana Professional Assistance Program as it may be of interest to physicians at large and medical marijuana. The committee agreed Medical Assistants would be the next subject, Ms. Jean Branscum and Ms. Anne O'Leary would review the draft for recommendations and all Board members would receive a copy when it is published.

BOME eNewsletter

Ms. Jean Branscum stated there was a newsletter sent out at the end of January and plans to post a newsletter on the Board web site every other month. The committee discussed other ways to reach individuals when the newsletters are released. Board staff will develop distribution lists in Outlook to reach licensed individuals and non-licensed interested parties.

ITEM 6: BOME Website

Ms. Jean Branscum stated the logo agreed to by the Board is now changed and staff is working on licensee certificates to show the official Board seal. The new header for the Montana Health Corps is near completion and will be on the web page soon. All other individual license type web pages are being updated as needed.

ITEM 7: Montana Health Corps

Ms. Jean Branscum stated there is one registered physician as of now, Dr. Michael Sirr and hope to see more applications in the future. All information has been sent to IT for development of the Health Corps web page. The committee discussed options of getting the new Health Corps information out to the physicians and the public as well. Press releases to newspapers, radio talk shows and local television stations were discussed as possible options. The committee agreed Ms. Branscum will develop a communication plan and send it to the members for review. Also she will get with the Department Public Information Officer as they have some mechanisms in place that will help reach all interested parties.

ITEM 8: POLST Educational Outreach

Ms. Jean Branscum stated Dr. Borgenicht had agreed to participate in a webinar presentation. Adobe could be used where individuals could attend live during the webinar and the webinar could be taped and made available at any time where it could be linked from the POLST web site. The Department of Public Health and Human Services has stated that they would participate in the development of a webinar. The committee agreed to take the webinar idea to the full Board for discussion.

ITEM 9: Other

The committee agreed that communications and relationships with other Board's, government agencies and the public has been growing and improving in the past and encourage Board members, staff and representatives to attend others meetings to continue building these relationships.

ITEM 10: Set next meeting

The committee discussed and agreed it would meet on an as needed basis when pertinent issues arise or when directed by the Board to address items.

Adjourn

MOTION: Dr. Dean Center made the motion to adjourn the meeting and Ms. Pat Bollinger seconded. The motion passed unanimously.